



Lighthouse Christian Academy

1289 Parkdale Drive, Victoria, B.C. V9B 4G9, Phone 474-5311, Fax 474-5021

International Student Program - Refund Policy

Tuition Refund Policy	Refund to Family	LCA Retains
If Visa is Denied (copy of official document required)	Full	0
30 calendar days or more prior to first day of program	90%	10%
Less than 30 days prior to start of program	75%	25%
After start date and up to completing 10% of program	50%	50%
After start date and between 11% - 100% of program	0	100%

- All requests for refunds must be made in writing to LCA office
- If you are denied authorization from Canadian Citizenship and Immigration, a copy of the denial letter is required
- Refund requests must include the original letter of acceptance
- Application Fees are not refundable
- Program dates are determined by start and end dates of signed application forms
- Tuition fees are non-transferrable
- Homestay requires 30 days prior written notice for any refund of deposit
- Eligible tuition refunds will be made within 90 days of written notice to LCA office
- Canadian Immigration will be notified when students withdraw prematurely from the program
- No refund will be given when a student is dismissed from the program due to a breach of law, LCA policy or regulation, or student code of conduct.